G. SALARY, WAGE, TRAVEL AND EXPENSE RULES FOR THE PACIFIC PROVING GROUNDS

3. Differential Allowance (cont'd)

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a. Operational Personnel (cont'd)

paid to employees on an operational assignment subject to the following provisions, as indicated in Table IV, Appendix A:

*(1) Employees will normally be eligible for the differential allowance when assigned to the following duty posts in the Pacific Area:

(a) All locations outside the State of Hawaii
(b) French Frigate Shoals

The Director's Office may approve such exceptions to the eligibility requirements as are necessary.

*(2) The differential allowance is computed on full days and will become effective on the day of departure from the state of Hawaii for duty at the posts described above and continue through the day of return to the state of Hawaii.

*(3) For eligible periods of less than one month, the differential allowance will be paid based upon the actual number of days in the calendar month.

b. Advisory Personnel

Employees on advisory assignments to PPG are not eligible for the differential allowance.

*4. Flight Allowance

In addition to base pay and differential allowance (for eligibility see 3.a (1) above) diagnostic aircraft crew members will be paid a flight allowance of 25% of his daily base pay for each "flight day" flown. Each flight day begins at 12 midnight local time at point of take off and ends at 12 midnight local time at point of landing. (Ref. Table VI, Appendix A).

5. Travel Expense Rules

a. Authorization

The Request and Authorization for Official Travel must be prepared by the employee's department as soon as the departure date is known. It must indicate duty assignment (i.e., operational or advisory status), location of assignment(s), anticipated vacation or leave without pay, mode of transportation, etc. It must be sent to the Test Operations Group, Livermore, for notation and forwarding for approval. All operational trips will be handled by the Livermore Travel Office.

b. Accounting

Travel costs will be charged to the same account number to which employee's time is charged or to a designated account for employees who do not distribute their time.

EFFECTIVE: FEB. 1, 1962

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